



# **Purple Heart**

User Manual

## **Health Eligibility Center (HEC) Module**

**Patch IVMB\*2.0\*491**

**March 2001**

## **Preface**

The Purple Heart User Manual is designed to assist a range of users in fully utilizing all functions offered by the product. The software and this manual are targeted primarily for Contact Representatives (CRs) and Information Resource Management (IRM) staff at the Health Eligibility Center (HEC).

# Table of Contents

<b>Preface</b> .....	<b>ii</b>
<b>Introduction</b> .....	<b>1</b>
Background .....	1
Functionality .....	1
Integration .....	2
Related Manuals .....	2
<b>Using the Software</b> .....	<b>3</b>
Identify Purple Heart Veterans on the HEC Systems .....	3
Overview .....	3
Add a Veteran to the Purple Heart Registry (Purple Heart Login) .....	4
Purple Heart Processing - Acceptable Documentation .....	6
Purple Heart Processing - No Acceptable Documentation .....	8
Purple Heart Processing - Set Purple Heart Indicator to No .....	10
Purple Heart Reports .....	11
Accessing Purple Heart User Reports .....	11
Accessing Purple Heart Management Reports .....	12
Displaying and Printing Reports .....	14
Purple Heart Status Report (User Report) .....	16
PH Determination Detailed Report (User Report) .....	18
Purple Heart Letter Generation Summary Report (User Report) .....	20
Purple Heart Letter Generation Detail Report (User Report) .....	22
Purple Heart Aging Summary Report (User Report) .....	25
Purple Heart Aging Detail Report (User Report) .....	27
Purple Heart Audit Report (Management Report) .....	29
All Purple Heart Summary Report (Management Report) .....	30
PH Pending/In Process Records Details (Management Report) .....	31
Purple Heart Priority Group Changes Summary Report (Management Report) .....	33
Purple Heart Priority Group Changes Detail Report (Management Report) .....	35
Purple Heart Maintenance Options .....	38
Add a New Document to the PH Document Type List .....	38
Remove a Document From the PH Document Type List .....	39
Add a Data Source to the PH Data Source List .....	40
Remove a Data Source from the PH Data Source List .....	41
Change Contact Representative Assignments .....	42
<b>Glossary</b> .....	<b>44</b>
Acronyms .....	44
<b>Appendices</b> .....	<b>45</b>
PH Letter 630A Unacceptable Purple Heart Documentation .....	45
PH Letter 630B Follow up Unacceptable PH Documentation .....	46
PH Letter 630C Notification of PH Denial .....	47
<b>Index</b> .....	<b>48</b>



# Introduction

## ***Background***

The Veterans' Millennium Health Care Act (Public Law 106-117), signed into law November 30, 1999, amends Title 38, United States Code, to establish a program of extended care services for veterans and to make other improvements in health care programs of the Department of Veteran Affairs. Title I, Access to Care, Subtitle B, Other Access to Care Matters, Section 112, Eligibility for Care of Combat-injured Veterans (referred to as Purple Heart or PH from this point forward) amended the law to place veterans who have been awarded the Purple Heart in enrollment priority group 3 if they had previously been in priority groups 4 through 7. This will exempt Purple Heart veterans from hospital care and outpatient medical services co-payments (excluding medications). In summary, the law directs or provides for the following:

Veterans who have been awarded the Purple Heart are placed in the same enrollment priority group (3) as former prisoners of war and veterans with service-connected disabilities rated 10% or 20% disabling. This exempts the veterans from Means Testing, but does not exempt them from Long Term/Extended Care Co-payment charges.

To accommodate these changes within the enrollment and other VA medical systems, the Office of Information (OI) has been directed to develop new or modify existing software in order to capture data on veterans who have been awarded the Purple Heart.

## ***Functionality***

The Purple Heart patch provides the HEC with the ability to:

- Establish an authoritative file of Purple Heart veterans for VHA
- Capture Purple Heart Eligibility information
- Update enrollment status based on Purple Heart information.
- Display Purple Heart Eligibility information appropriately
- Share Purple Heart information with corporate systems and among VistA systems
- Share Purple Heart Eligibility information between the HEC and all VA facilities where the veteran receives medical attention through initial distribution and ongoing updates of Purple Heart information.
- Place Purple Heart veterans in Enrollment Priority group 3, unless they are already in a higher priority group.
- Exempt Purple Heart veterans from means testing but still require pharmacy co-pay, if applicable.
- Audit changes to Purple Heart Eligibility, ensuring that all systems are updated appropriately

## ***Integration***

The Purple Heart software is integrated with the following applications:

Income Verification Match (IVM)

Patient Information Management System (PIMS)

Integrated Billing

Health Level Seven (HL7)

## ***Related Manuals***

Purple Heart Installation Guide

Purple Heart Technical Manual

# Using the Software

## *Identify Purple Heart Veterans on the HEC Systems*

### **Overview**

Purple Heart information can be entered by a Contact Representative with Purple Heart processing privileges at HEC if it was not entered during enrollment or added later at a medical center. Veterans must exist in Veterans Identification and Verification Access (VIVA) before they can be added to the Purple Heart Registry.

## Add a Veteran to the Purple Heart Registry (Purple Heart Login)

Before any Purple Heart processing for a veteran can take place, the veteran must be added to the Purple Heart Registry. To add a veteran to the Purple Heart registry...

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

- 1 Current Workload ...
- 2 Inquiries/Miscellaneous ...
- 3 Reports ...
- 4 HINQ User Menu (Version 4.0) ...
- 5 DCD VIVA Master Menu ...
- 6 Service Center Menu ...
- 7 Query Site for data update
- 8 Delete Site-Conducted Primary Test
- 9 Reopen Primary Test
- 10 Purple Heart Processes ...

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Purple Heart Login

- 1 Purple Heart Login
- 2 Purple Heart Processing

Select Purple Heart Processes Option: **1 Purple Heart Login**



3. At the SELECT PH REGISTRY SSN: prompt, do one of the following:

- If known, type in the social security number of the veteran whose Purple Heart data you are processing and press <Enter>.

```
SELECT PH REGISTRY SSN:123456789
```

If necessary, select the appropriate veteran from the list of names provided.

```
SELECT PH REGISTRY SSN:123456789
  1  123456789      ALPHA,ADAM
  2  123456789      BRAVO,BETTY
  3  123456789      CHARLIE,CURTIS
  4  123456789      DELTA,DANIEL
  5  123456789      ECHO,EDDIE
Press <RETURN> to see more, '^' to exit this list, OR
CHOOSE 1-5:
```

- If the social security number is not available, enter the veteran's name (lastname,firstname) and, if necessary, select the appropriate veteran from the list.

```
SELECT PH REGISTRY SSN:jones,robert
  1  JONES,ROBERT  123456789      JONES,ROBERT
  2  JONES,ROBERT  234567890      JONES,ROBERT
  3  JONES,ROBERT  345678901      JONES,ROBERT
  4  JONES,ROBERT  456789012      JONES,ROBERT
  5  JONES,ROBERT  567890123      JONES,ROBERT
Press <RETURN> to see more, '^' to exit this list, OR
CHOOSE 1-5:
```

4. At the Is this the correct Purple Heart Recipient?? YES// prompt, press <Enter>.

```
CHOOSE 1-5: 1  123456789      JONES,ROBERT
```

```
Is this the correct Purple Heart Recipient?? YES//
```

5. At the DATE DOC RECEIVED: prompt, enter the date the supporting Purple Heart documentation was received and press <Enter>. To specify today as the date the supporting documentation was received, type T and press <Enter>.

```
DATE DOC RECEIVED: 12312000 (DEC 31, 2000)
```

6. At the CR ASSIGNED: prompt, press <Enter> to assign yourself or type in a different Contact Representative's name and press <Enter>.

```
CR ASSIGNED: HECWORKER,CONTACTREP //
```

7. At the Would you like to process Purple Heart Data for this patient?? NO// prompt, do one of the following:

- Press <Enter> (No) to log in additional Purple Heart document recipients or perform other tasks.
- Type YES and press <Enter> to process Purple Heart data for this veteran.

```
Would you like to process Purple Heart Data for this patient?? NO//
```

## Purple Heart Processing - Acceptable Documentation

To process a veteran in the Purple Heart Registry after they have sent acceptable documentation verifying that they received the Purple Heart...

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

- 1 Current Workload ...
- 2 Inquiries/Miscellaneous ...
- 3 Reports ...
- 4 HINQ User Menu (Version 4.0) ...
- 5 DCD VIVA Master Menu ...
- 6 Service Center Menu ...
- 7 Query Site for data update
- 8 Delete Site-Conducted Primary Test
- 9 Reopen Primary Test
- 10 Purple Heart Processes ...

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Purple Heart Processing.

- 1 Purple Heart Login
- 2 Purple Heart Processing

Select Purple Heart Processes Option: **2 Purple Heart Processing**

3. At the Select PH REGISTRY SSN: prompt, type in the veteran's social security number and press <Enter>.

Select PH REGISTRY SSN: 123456789

4. At the Would you like to process Purple Heart Data for this patient? YES// prompt, press <Enter> (YES).

123456789 JONES,ROBERT

Would you like to process Purple Heart Data for this patient? YES//

5. At the PH INDICATOR: YES// prompt, press <Enter> (YES).

PH INDICATOR: YES//

6. At the DOCUMENT ACCEPTABLE?: NO// prompt, type YES and press <Enter>.

DOCUMENT ACCEPTABLE?: NO// YES YES

7. At the PH DOCUMENT TYPE: prompt, enter the Purple Heart verification document received from the veteran and press <Enter>. To see a list of acceptable documents, type ? and press <Enter>.

```
PH DOCUMENT TYPE: ?
    Please enter the Purple Heart Document Type.
    Only Active Document Types can be chosen.
    Answer with PH DOCUMENT TYPE
    Choose from:
    DD-214
    DD-215
    MILITARY ORDERS OF AWARD
    OTHER OFFICIAL SERVICE RECORDS
    WD AGO FORM
```

```
PH DOCUMENT TYPE: DD-214
```

8. At the PH DATA SOURCE: ? prompt, indicate where the verifying documentation came from and press <Enter>. To see a list of acceptable document sources, type ? and press <Enter>.

```
PH DATA SOURCE: ?
    Please enter the Purple Heart Data Source.
    Only Active Data Sources can be chosen.
    Answer with PH DATA SOURCE
    Choose from:
    OTHER
    SITE
    VETERAN
```

```
PH DATA SOURCE: SITE
```

9. If you selected SITE, type the site number at the PH SITE NUMBER: prompt and press <Enter>. To see a list of sites, type ? and press <Enter>.

```
PH SITE NUMBER: 557
```

10. If necessary, select the appropriate site from the list and press <Enter>.

```

1  557  DUBLIN, GA          557
2  557  DUBLIN, GA          557
3  557  DUBLIN, GA          557
CHOOSE 1-3: 1  DUBLIN, GA    557
PH STATUS: CONFIRMED
```

## Purple Heart Processing - No Acceptable Documentation

To process a veteran in the Purple Heart Registry who has not provided acceptable proof that they have received the Purple Heart...

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

```
1      Current Workload ...
2      Inquiries/Miscellaneous ...
3      Reports ...
4      HINQ User Menu (Version 4.0) ...
5      DCD VIVA Master Menu ...
6      Service Center Menu ...
7      Query Site for data update
8      Delete Site-Conducted Primary Test
9      Reopen Primary Test
10     Purple Heart Processes ...
```

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Purple Heart Processing.

```
1      Purple Heart Login
2      Purple Heart Processing
```

Select Purple Heart Processes Option: **2 Purple Heart Processing**

3. At the Select PH REGISTRY SSN: prompt, type in the veteran's social security number and press **<Enter>**.

Select PH REGISTRY SSN: 123456789

4. At the Would you like to process Purple Heart Data for this patient? YES// prompt, press **<Enter>** (YES).

123456789 JONES,ROBERT

Would you like to process Purple Heart Data for this patient? YES//

5. At the PH INDICATOR: YES// prompt, press **<Enter>** (YES).

PH INDICATOR: YES// YES

6. At the DOCUMENT ACCEPTABLE?: NO// prompt, press **<Enter>**.

DOCUMENT ACCEPTABLE?: NO// NO

**7.** At the Do you wish to send an UNACCEPTABLE DOCUMENTATION letter? NO// prompt, do one of the following:

- To send the veteran an Unacceptable Documentation letter, type YES and press **<Enter>**.

Do you wish to send an UNACCEPTABLE DOCUMENTATION letter? NO// YES YES

At the UNACCEPTABLE REMARKS: ? prompt, type in a brief (120 characters or less) explanation of why the documentation is unacceptable and press **<Enter>**.

UNACCEPTABLE REMARKS: Not valid proof of Purple Heart award  
PH STATUS: INITIAL LTR SENT

- If you do not wish to send the veteran an Unacceptable Documentation letter (630A), press **<Enter>** at the UNACCEPTABLE DOCUMENTATION letter? NO// prompt. The letter will not be generated and the veteran will NOT be informed that the supporting documentation they have provided is not sufficient and that their enrollment priority group has not been changed. Additionally, all changes made to the current veteran record during the current Purple Heart processing session will not be saved. All values will revert to the status they held prior to the current processing session.

## Purple Heart Processing - Set Purple Heart Indicator to No

To indicate that a veteran in the Purple Heart Registry did not receive the Purple Heart...

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

```
1      Current Workload ...
2      Inquiries/Miscellaneous ...
3      Reports ...
4      HINQ User Menu (Version 4.0) ...
5      DCD VIVA Master Menu ...
6      Service Center Menu ...
7      Query Site for data update
8      Delete Site-Conducted Primary Test
9      Reopen Primary Test
10     Purple Heart Processes ...
```

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Purple Heart Processing.

```
1      Purple Heart Login
2      Purple Heart Processing
```

Select Purple Heart Processes Option: **2 Purple Heart Processing**

3. At the Select PH REGISTRY SSN: prompt, type in the veteran's social security number and press **<Enter>**.

Select PH REGISTRY SSN: 123456789

4. At the would you like to process Purple Heart Data for this patient? YES// prompt, press **<Enter>** (YES).

123456789 JONES,ROBERT

Would you like to process Purple Heart Data for this patient? YES// YES

5. At the PH INDICATOR: YES// prompt, enter NO and press **<Enter>**.

PH INDICATOR: YES// NO NO

6. At the REJECTED REMARKS: prompt, type in the reason the Purple Heart was rejected and press **<Enter>**. To see a list of valid rejection remarks, type ? and press **<Enter>**.

REJECTED REMARKS: ?

Please enter a rejected remark.

Answer with PH REJECTED REMARKS

Choose from:

ENTERED IN ERROR

NO DOCUMENTATION RECEIVED

UNDELIVERABLE MAIL

UNSUPPORTED PURPLE HEART

REJECTED REMARKS: NO DOCUMENTATION RECEIVED

## ***Purple Heart Reports***

### **Accessing Purple Heart User Reports**

All users with Purple Heart processing privileges can access the Purple Heart User Reports menu and display the reports. To open the Purple Heart User Reports menu

1. From DCD Contact Representative Menu, select Reports

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

- 1 Current Workload ...
- 2 Inquiries/Miscellaneous ...
- 3 Reports ...
- 4 HINQ User Menu (Version 4.0) ...
- 5 DCD VIVA Master Menu ...
- 6 Service Center Menu ...
- 7 Query Site for data update
- 8 Delete Site-Conducted Primary Test
- 9 Reopen Primary Test
- 10 Purple Heart Processes ...

Select DCD Contact Representative Menu Option: **3 Reports**

2. From the Reports menu, select Purple Heart User Reports.

E L I G I B I L I T Y & E N R O L L M E N T

-R E P O R T S-

- 1 Closed Cases
- 2 Open Cases
- 3 Suspense Listing
- 4 Case Workload
- 5 Expirations Due
- 6 New Cases
- 7 Confirmed Cases
- 8 Count of Open Cases by CR
- 9 Count of Closed Cases by CR
- 10 Correspondence Menu ...
- 11 Management Reports ...
- 12 Invalid Status/Reason Report
- 13 Address Update Statistics by CR
- 14 Close Cases By Date Range
- 15 Purple Heart User Reports ...

Select Reports Option: **15 Purple Heart User Reports**

The Purple Heart User reports menu is displayed.

- 1 PH Status Report
- 2 PH Determination Detailed Report
- 3 Purple Heart Letter Generation Report
- 4 Purple Heart Aging Report

Select Purple Heart User Reports Option:

## Accessing Purple Heart Management Reports

Purple Heart Management reports are available to users holding the AYCEPH PH SECURITY KEY. The Purple Heart Management Reports menu provides access to the Purple Heart Audit Report, All PH Summary Report, PH Pending/In Process Records Details Report, and the Purple Heart Priority Group Changes Report which are not available to users who do not hold the AYCEPH PH SECURITY KEY. The Purple Heart Management Reports menu also contains the same reports as the Purple Heart User Reports menu.

To access the Purple Heart Management Reports menu

1. From DCD Contact Representative Menu, select Reports

```

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

1      Current Workload ...
2      Inquiries/Miscellaneous ...
3      Reports ...
4      HINQ User Menu (Version 4.0) ...
5      DCD VIVA Master Menu ...
6      Service Center Menu ...
7      Query Site for data update
8      Delete Site-Conducted Primary Test
9      Reopen Primary Test
10     Purple Heart Processes ...
```

Select DCD Contact Representative Menu Option: **3 Reports**

2. From the Reports menu, select Management Reports

```

E L I G I B I L I T Y & E N R O L L M E N T

-R E P O R T S-

1      Closed Cases
2      Open Cases
3      Suspense Listing
4      Case Workload
5      Expirations Due
6      New Cases
7      Confirmed Cases
8      Count of Open Cases by CR
9      Count of Closed Cases by CR
10     Correspondence Menu ...
11     Management Reports ...
12     Invalid Status/Reason Report
13     Address Update Statistics by CR
14     Close Cases By Date Range
15     Purple Heart User Reports ...
```

Select Reports Option: **11 Management Reports**



**3.** From the Management Reports menu, select Purple Heart Management Reports.

- 1 Transmission Options ...
- 2 Workload Options ...
- 3 External Options ...
- 4 Adjudication Options ...
- 5 IAD/CAD Options ...
- 7 Purple Heart Management Reports ...
- 6 Signed Means Test ...

Select Management Reports Option: **7 Purple Heart Management Reports**

The Purple Heart Management Reports menu is displayed.

Select Management Reports Option: 7 Purple Heart Management Reports

- 1 Purple Heart Audit Report
- 2 PH Status Report
- 3 PH Determination Detailed Report
- 4 All PH Summary Report
- 5 PH Pending/In Process Records Details
- 6 Purple Heart Letter Generation Report
- 7 Purple Heart Priority Group Changes Report
- 8 Purple Heart Aging Report

Select Purple Heart Management Reports Option:

## Displaying and Printing Reports

The procedure for displaying and printing reports is the same for all Purple Heart reports. While individual reports will require that you select options specific to that report, the output options are the same once the DEVICE: HOME// prompt appears.

### To display the report on the screen

1. At the DEVICE: HOME// prompt, press <Enter>.

```
DEVICE: HOME//  GENERIC INCOMING TELNET  Right Margin: 80//
```

2. If the Right Margin: 80// prompt appears, enter a new margin width and press <Enter> or press <Enter> to accept the default. The report will display on the screen.

```
PURPLE HEART REQUEST STATUS REPORT          JAN 11,2001          Page: 1
SITE: 463
```

```
CR ASSIGNED: HECWORKER,CONTACTREP
```

# OF DAYS IN PROCESS -----	DATE IN PROCESS -----	PATIENT NAME -----	PATIENT SSN -----
22	DEC 20, 2000	ALPHA, ADAM	123456789

```
1 Request from Site #463
```

```
Enter RETURN to continue or '^' to exit:
```

3. If necessary, press <Enter> until all pages of the report have been displayed. When all pages have been displayed, the Purple Heart Management Reports menu will re-appear.

## To print a report

1. At the `DEVICE: HOME//` prompt, type in a printer name and press **<Enter>**. If you don't know the name of an available nearby printer, you can type `??` and **<Enter>** to display a list of options for identifying available printers. However, the list is long, poorly formatted, and confusing. A better option may be to ask a co-worker or system manager the name of the printer in your area.

```
DEVICE: HOME// ??
The following information is available:
    All Printers
    Printers only on 'ROU'
    Complete Device Listing
    Devices only on 'ROU'
    Extended Help
```

```
                Select one (A,P,C,D, or E):
DEVICE: HOME// KEVIN SOFTWARE UNIT
```

2. If the `Right Margin: 80//` prompt appears, enter a new margin width and press **<Enter>** or press **<Enter>** to accept the default.
3. At the `Do you want your output QUEUED? NO//` prompt, do one of the following:
  - Press **<Enter>** to send your report directly to the printer. You will not have access to system functions until the report has finished printing. When printing is complete, you will return to the Purple Heart Report menu.
  - Enter `YES` and press **<Enter>** to send the report to the print queue. This will return system access as soon as the report is loaded in the queue.

```
DEVICE: HOME// KEVIN SOFTWARE UNIT    Right Margin: 80//
Do you want your output QUEUED? NO// y (YES)
```

4. If you queued the report, enter a date and time for the report to be printed or press **<Enter>** to begin printing the report immediately.

```
Requested Start Time: NOW// (JAN 11, 2001@09:56:39)
Report Queued!
```

## Purple Heart Status Report (User Report)

The Purple Heart Status Report displays which veterans are in the Purple Heart PENDING, IN PROCESS, INITIAL LTR SENT, and/or SECOND LTR SENT statuses. The information is organized by site and by contact representative.

The Purple Heart Status Report is a user report and is available to all users with Purple Heart processing privileges. It is accessible from both the Purple Heart User Reports and Purple Heart Management Reports menus.

1. From the Purple Heart User Reports menu, select PH Status Report.

```
1      PH Status Report
2      PH Determination Detailed Report
3      Purple Heart Letter Generation Report
4      Purple Heart Aging Report
```

Select Purple Heart User Reports Option: **1 PH Status Report**

2. At the Select CR(s): ALL// prompt, do one of the following:

- To display Purple Heart Status report for all contact representatives, press **<Enter>**.
- To display Purple Heart Status reports for one or more specific contact representatives, enter the CRs name and press **<Enter>**. Add the names of additional CRs at the Another CR: prompt or press **<Enter>** to continue.

```
Select CR(s): ALL// HECWORKER,CONTACTREP      MR      002.2A      CASE WORKER
Another CR: CONTACTREP,ATHEC M      MC      006.115      CASE WORKER
Another CR:
```

3. At the Select 'A'scending or 'D'escending format: Descending// prompt, do one of the following:

- Type A and press **<Enter>** to display the report in ascending (earliest to latest) format.
- Type D and press **<Enter>** to display the report in descending (latest to earliest) format

```
Do you want this report (sorted by days since last update) in
ascending or descending order?:
Select 'A'scending or 'D'escending format: Descending//
```

4. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See Displaying and Printing Reports for additional information.

## Sample Purple Heart Status Report

PURPLE HEART REQUEST STATUS REPORT  
SITE: 463

JAN 11,2001

Page: 1

CR ASSIGNED: HECWORKER,CONTACTREP

# OF DAYS IN PROCESS -----	DATE IN PROCESS -----	PATIENT NAME -----	PATIENT SSN -----
22	DEC 20, 2000	ALPHA, ADAM	123456789

1 Request from Site #463

<PAGE BREAK>

PURPLE HEART REQUEST STATUS REPORT  
SITE: 436GF

JAN 11,2001

Page: 2

CR ASSIGNED: HECWORKER,CONTACTREP

# OF DAYS IN PROCESS -----	DATE IN PROCESS -----	PATIENT NAME -----	PATIENT SSN -----
3	JAN 08, 2001	BRAVO, BETTY	234567890

1 Request from Site #436GF

.  
.  
.

PURPLE HEART REQUEST STATUS REPORT  
SITE: HEC

JAN 11,2001

Page: 8

14	DEC 28, 2000	CHARLIE, CURTIS	345678901
----	--------------	-----------------	-----------

CR ASSIGNED: CONTACTREP, ATHEC W

# OF DAYS IN PROCESS -----	DATE IN PROCESS -----	PATIENT NAME -----	PATIENT SSN -----
52	NOV 20, 2000	DELTA, DANIEL D	456789012

13 Requests from HEC

Total Number In Process: 16

Total Number Pending: 1

Total Number of Outstanding Requests: 17

## PH Determination Detailed Report (User Report)

The Purple Heart Determination Detailed Report lists the Purple Heart determination (Yes or No) for each veteran by site. The user can specify which Purple Heart determinations and which sites are included in the report.

The Purple Heart Determination Detailed Report is a user report and is available to all users with Purple Heart processing privileges. It is accessible from both the Purple Heart User Reports and Purple Heart Management Reports menus.

1. From the Purple Heart User Reports menu, select PH Determination Detailed Report.

```
1      PH Status Report
2      Determination Detailed Report
3      Purple Heart Letter Generation Report
4      Purple Heart Aging Report
```

Select Purple Heart User Reports Option: **2 Determination Detailed Report**

2. At the BY SITE: ALL SITES// prompt, do one of the following:

- To display Purple Heart determination for all sites, press **<Enter>**.
- To display Purple Heart determinations for one or more specific sites, enter the institution name, station number, or official VA name for the site. Add additional names at the EXIT// prompt or press **<Enter>** to continue.

```
BY SITE: ALL SITES// 437GD  MINOT          CBOC          437GD
BY SITE: EXIT//
```

3. At the PH INDICATOR: ALL// prompt, do one of the following:

- To view records for all Purple Heart determinations, press **<Enter>**.
- To view only Yes determinations, type Y and press **<Enter>**.
- To view only No determinations, type N and press **<Enter>**.

```
This report may take a long time to generate.  It is recommended that the
report
be queued to print.
```

```
DEVICE: HOME//
```

4. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See Displaying and Printing Reports for additional information.

## Sample Purple Heart Determination Detailed Report

PH Determinations Detailed Report  
(As of JAN 11, 2001)

PAGE: 1

Site	Ind	SSN	Name	PH Remarks
436GF	YES	123456789	ALPHA, ADAM	
Subtotal: 436GF PH Indicator YES = 1				

436GI	YES	234567890	BRAVO, BETTY	
Subtotal: 436GI PH Indicator YES = 1				

HEC	YES	345678901	CHARLIE, CURTIS	
HEC	YES	456789012	DELTA, DANIEL D	
HEC	YES	567890123	ECHO, EDDIE	
HEC	YES	678901234	FOXTROT, FRANCINE	

--- <PAGE BREAK>-----

PH Determinations Detailed Report  
(As of JAN 11, 2001)

PAGE: 2

Site	Ind	SSN	Name	PH Remarks
HEC	YES	789012345	GOLF, GIUSEPPE	
HEC	YES	890123456	HOTEL, HELEN	
HEC	YES	901234567	INDIA, ISAAC	
HEC	YES	012345678	JULIET, JUANITA	
HEC	YES	098765432	KILO, KIRK	
HEC	YES	987654321	LIMA, LYNDIA	
HEC	YES	876543210	MIKE, MARYANNE	
HEC	YES	765432109	NOVEMBER, NANCY	
HEC	YES	654321098	OSCAR, OTTO	
HEC	YES	543210987	PAPA, PAULINE	
HEC	YES	432109876	QUEBEC, QUENTIN	
HEC	YES	321098765	ROMEO, RITA	
HEC	YES	210987654	SIERRA, SEAN	
HEC	YES	109876543	TANGO, THERESA	

--- <PAGE BREAK>-----

PH Determinations Detailed Report  
(As of JAN 11, 2001)

PAGE: 3

Site	Ind	SSN	Name	PH Remarks
HEC	YES	101010101	UNIFORM, ULYSSES	
Subtotal: HEC PH Indicator YES = 19				

Total PH Indicator YES = 21

## Purple Heart Letter Generation Summary Report (User Report)

The Purple Heart Letter Generation Summary Report provides a list of Purple Heart letter types (630A - Unacceptable PH Documentation, 630B - Follow Up Unacceptable PH Documentation, and 630C - Notification of PH Denial) that are actually sent to veterans for each site.

To create a Purple Heart Letter Generation Summary Report...

1. From the Purple Heart User Reports menu, select Purple Heart Letter Generation Report.

```
1      PH Status Report
2      Determination Detailed Report
3      Purple Heart Letter Generation Report
4      Purple Heart Aging Report
```

Select Purple Heart User Reports Option: **3 Purple Heart Letter Generation Report**

2. At the Select 'S'ummary or 'D'etailed Report: S// prompt, press **<Enter>**.

Select 'S'ummary or 'D'etailed Report: S// ummary

3. At the Select Preferred Facility Site #: ALL// prompt, do one of the following:
  - To display a Purple Heart letter generation summary for all sites, press **<Enter>**.
  - To display a Purple Heart letter generation summary for one or more specific sites, enter the institution name, station number, or official VA name for the site. Add additional sites at the EXIT// prompt or press **<Enter>** to continue.

```
BY SITE: ALL SITES// 437GD  MINOT          CBOC          437GD
BY SITE: EXIT//
```

4. At the Select Purple Heart Letter(s): ALL// prompt, do one of the following:
  - To include all Purple Heart-related letters in the report, press **<Enter>** to accept the default selection (ALL).
  - To specify which Purple Heart Letters should be included in the report, type in the letter number or letter code and press **<Enter>**. Valid options are:

```
1  630A UNACCEPTABLE PH DOCUMENTATION
2  630B FOLLOW UP UNACCEPTABLE PH DOCUMENTATION
3  630C NOTIFICATION OF PH DENIAL
```

At the Another letter: prompt, type in the number or code of another letter. Repeat this process to add additional letters.

```
Select Purple Heart Letter(s): ALL// 1  630A UNACCEPTABLE PH DOCUMENTATION
Another letter: 3  630C NOTIFICATION OF PH DENIAL
```

When all the letters you want to include have been added to the report, press **<Enter>** at a blank Another letter: prompt.

5. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See Displaying and Printing Reports for additional information.



## Sample Purple Heart Letter Generation Summary Report

### Letter Generation Summary

As Of Date: 01/11/01

Page: 1

Pref. Fac. Site #:	630A Unacc. PH Doc	630B F/U Unacc. PH Doc	630C PH Denial Tot:
518	1	0	0
526	1	0	0
553	1	0	0
600	1	0	0
612	0	0	1
614	0	0	1
691	1	0	0

<RETURN>

--- <PAGE BREAK>---

### Letter Generation Summary

As Of Date: 01/11/01

Page: 2

Pref. Fac. Site #:	630A Unacc. PH Doc	630B F/U Unacc. PH Doc	630C PH Denial Tot:
612A4	1	0	0
620A4	1	1	0
TOTAL:	7	1	2

\*\*\*End of Report\*\*\*

The Purple Heart Letter Generation Detail Report provides a list of what Purple Heart letter types (630A - Unacceptable PH Documentation, 630B - Follow Up Unacceptable PH Documentation, and 630C - Notification of PH Denial) were generated for which veteran at each site.

1. From the Purple Heart User Reports menu, select Purple Heart Letter Generation Report.

- 1 PH Status Report  
2 Determination Detailed Report  
3 Purple Heart Letter Generation Report  
4 Purple Heart Aging Report

**2.** At the Select 'S'ummary or 'D'etailed Report: S// prompt, type D and press **<Enter>**.

**3. At the Start Date:** prompt, enter a date that will begin the range of Purple Heart letters to be reported on.

4. At the End Date: T// prompt, enter a date that will end the range of Purple Heart letters to be reported on.

**5.** At the Select Preferred Facility Site #: ALL// prompt, do one of the following:

- To display a detailed Purple Heart letter generation report for all sites, press **<Enter>**.
- To display a detailed Purple Heart letter generation report for one or more specific sites, enter the institution name, station number, or official VA name for the site. Add additional sites at the EXIT// prompt or press **<Enter>** to continue.

```
BY SITE: ALL SITES// 437GD   MINOT                               CBOC           437GD
```

```
BY SITE: EXIT//
```

6. At the Select Purple Heart Letter(s): ALL// prompt, do one of the following:
- To include all Purple Heart-related letters in the report, press <Enter> to accept the default selection (ALL).
  - To specify which Purple Heart Letter should be included in the report, type in the letter number or letter code and press <Enter>. Valid options are:

```
1  630A UNACCEPTABLE PH DOCUMENTATION
2  630B FOLLOW UP UNACCEPTABLE PH DOCUMENTATION
3  630C NOTIFICATION OF PH DENIAL
```

At the Another letter: prompt, type in the number or code of another letter. Repeat this process to add additional letters.

```
Select Purple Heart Letter(s): ALL// 1  630A UNACCEPTABLE PH DOCUMENTATION
Another letter: 3  630C NOTIFICATION OF PH DENIAL
```

When all the letters you want to include have been added to the report, press <Enter> at a blank Another letter: prompt.

7. At the DEVICE: HOME// prompt, press <Enter> to display the report on the screen, or type in the name of a different output device (such as a printer) and press <Enter>. See for Displaying and Printing Reports additional information.

## Sample Purple Heart Letter Generation Detail Report

### PH Letter Generation Details

As Of Date: 01/12/01      Date Range: 12/01/00 thru 01/12/01      Page: 1

#### 630A UNACCEPTABLE PH DOCUMENTATION

Pref. Fac. Site:	SSN:	Veteran's Name:	Date Mailed:
518	123456789	ALPHA, ADAM	12/12/00

Subtotal: 1

Pref. Fac. Site:	SSN:	Veteran's Name:	Date Mailed:
526	234567890	BRAVO, BETTY	01/11/01

Subtotal: 1

--- <PAGE BREAK>-----

### PH Letter Generation Details

As Of Date: 01/12/01      Date Range: 12/01/00 thru 01/12/01      Page: 2

Pref. Fac. Site:	SSN:	Veteran's Name:	Date Mailed:
553	345678901	CHARLIE, CURTIS	01/02/01

Subtotal: 1

Pref. Fac. Site:	SSN:	Veteran's Name:	Date Mailed:
600	456789012	DELTA, DANIEL D	12/22/00

Subtotal: 1

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. .  
. .

--- <PAGE BREAK>-----

### PH Letter Generation Details

As Of Date: 01/12/01      Date Range: 12/01/00 thru 01/12/01      Page: 7

614	567890123	ECHO, EDDIE	12/28/00
-----	-----------	-------------	----------

Subtotal: 1

Total 630C NOTIFICATION OF PH DENIAL: 2

Grand Total Letters Mailed: 11

\*\*\*End of Report\*\*\*

## Purple Heart Aging Summary Report (User Report)

The summary version of the HEC PH Assigned to/Aging Report displays a list of contact representatives and the number of veterans in specific In Process Aging categories (0-3 days, 4-6 days, etc.) that are assigned to them.

Note: In Process includes those records with IN-PROCESS, INITIAL LETTER SENT, and SECOND LETTER SENT statuses.

To generate the summary version of the Purple Heart Aging Summary report...

1. From the Purple Heart User Reports menu, select Purple Heart Letter Generation Report.

```
1      PH Status Report
2      Determination Detailed Report
3      Purple Heart Letter Generation Report
4      Purple Heart Aging Report
```

Select Purple Heart User Reports Option: **4 Purple Heart Aging Report**

2. At the Select CR(s): ALL// prompt, do one of the following:

- To display Purple Heart Status report for all contact representatives, press **<Enter>**.
- To display Purple Heart Status reports for one or more specific contact representatives, enter the CRs name and press **<Enter>**. Add the names of additional CRs at the Another CR: prompt or press **<Enter>** to continue.

```
Select CR(s): ALL// HECWORKER,CONTACTREP      MR      002.2A      CASE WORKER
Another CR: CONTACTREP,ATHEC M      MC      006.115      CASE WORKER
Another CR:
```

3. At the Select Site(s): ALL// prompt, do one of the following:

- To display a summary Purple Heart Aging report for all sites, press **<Enter>**.
- To display a summary Purple Heart Aging report for one or more specific sites, enter the institution name, station number, or official VA name for the site. Add additional sites at the Another site: prompt or press **<Enter>** to continue.

**Note:** HEC cannot be individually selected by the user for inclusion in a report. It is only included when the user selects ALL SITES.

```
Select Site(s): ALL// 437GD MINOT      CBOC      437GD
Another site:
```

4. At the Select 'S'ummary or 'D'etailed Report: S// prompt, press **<Enter>**.

```
Select 'S'ummary or 'D'etailed Report: S// ummary
```

5. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See for additional information.

Report generation may take several minutes.  
It is advisable to queue this report!

```
DEVICE: HOME//
```

## Sample Purple Heart Aging Summary Report

HEC PH Assigned to/Aging Report  
CR Assigned To Process Records by Number of Days  
As Of Date: 02/20/01

Page: 1

CR: HECWORKER CONTACTREP

Site:	0-3 Days	4-6 Days	7-9 Days	10-12 Days	13 Days	14 Days	Total:
HEC	0	0	0	0	0	1	1
TOTAL:	0	0	0	0	0	1	1

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HEC PH Assigned to/Aging Report  
CR Assigned To Process Records by Number of Days  
As Of Date: 02/20/01

Page: 2

CR: P ENROLLER

Site:	0-3 Days	4-6 Days	7-9 Days	10-12 Days	13 Days	14 Days	Total:
HEC	0	0	1	1	0	0	2
TOTAL:	0	0	1	1	0	0	2

--- <PAGE BREAK>-----

.  
.  
.

TOTAL NUMBER OF RECORDS IN PROCESS: 211

Site:	0-3 Days	4-6 Days	7-9 Days	10-12 Days	13 Days	14 Days	Total:
HEC	0	0	2	1	0	208	211
TOTALS	0	0	2	1	0	208	211

\*\*\*End of Report\*\*\*

## Purple Heart Aging Detail Report (User Report)

The detail version of the HEC PH Assigned to/Aging Report displays a by-site list of individual veterans in the Purple Heart registry and the contact representatives that are assign to them.

To generate the detail version of the Purple Heart Aging Summary report...

1. From the Purple Heart User Reports menu, select Purple Heart Letter Generation Report.

```
1      PH Status Report
2      Determination Detailed Report
3      Purple Heart Letter Generation Report
4      Purple Heart Aging Report
```

Select Purple Heart User Reports Option: **4 Purple Heart Aging Report**

2. At the Select CR(s): ALL// prompt, do one of the following:

- To display Purple Heart Status report for all contact representatives, press **<Enter>**.
- To display Purple Heart Status reports for one or more specific contact representatives, enter the CRs name and press **<Enter>**. Add the names of additional CRs at the Another CR: prompt or press **<Enter>** to continue.

```
Select CR(s): ALL// HECWORKER,CONTACTREP      MR      002.2A      CASE WORKER
Another CR: CONTACTREP,ATHEC M      MC      006.115      CASE WORKER
Another CR:
```

3. At the Select Site(s): ALL// prompt, do one of the following:

- To display a detailed Purple Heart Aging report for all sites, press **<Enter>**.
- To display a detailed Purple Heart Aging report for one or more specific sites, enter the institution name, station number, or official VA name for the site. Add additional sites at the Another site: prompt or press **<Enter>** to continue.

**Note:** HEC cannot be individually selected by the user for inclusion in a report. It is only included when the user selects ALL SITES.

```
Select Site(s): ALL// 437GD MINOT      CBOC      437GD
Another site:
```

4. At the Select 'S'ummary or 'D'etailed Report: S// prompt, type D and press **<Enter>**.

```
Select 'S'ummary or 'D'etailed Report: S// D Detailed
```

5. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See Displaying and Printing Reports for additional information.

Report generation may take several minutes.  
It is advisable to queue this report!

```
DEVICE: HOME//
```

## Sample Purple Heart Aging Detail Report

HEC PH Assigned to/Aging Report Details  
Detailed Report of CR Assigned To Process Records  
As Of Date: 02/20/01

Page: 1

CR: HECWORKER CONTACTREP

Site:	SSN:	VETERAN'S NAME:	CR ASSIGNED TO:	# OF DAYS IN PROCESS
509	123456789	ALPHA,ADAM	HECWORKER CONTACTREP	126

Average Number of Days In Process: 126.0  
Subtotal of Records Assigned By CR: 1

Total Number of Records In Process: 1  
Total Average Number of Days In Process: 126.0

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HEC PH Assigned to/Aging Report Details  
Detailed Report of CR Assigned To Process Records  
As Of Date: 02/20/01

Page: 2

CR: P ENROLLER

Site:	SSN:	VETERAN'S NAME:	CR ASSIGNED TO:	# OF DAYS IN PROCESS
559	234567890	BRAVO,BETTY	P ENROLLER	11
559	345678901	CHARLIE,CURTIS	P ENROLLER	8

Average Number of Days In Process: 9.5  
Subtotal of Records Assigned By CR: 2

Total Number of Records In Process: 2  
Total Average Number of Days In Process: 9.5

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HEC PH Assigned to/Aging Report Details  
Detailed Report of CR Assigned To Process Records  
As Of Date: 02/20/01

Page: 26

CR: REGI CLERK

Site:	SSN:	VETERAN'S NAME:	CR ASSIGNED TO:	# OF DAYS IN PROCESS
HEC	456789012	DELTA,DANIEL D	REGI CLERK	166
HEC	567890123	ECHO,EDDIE	REGI CLERK	126
HEC	678901234	FOXTROT,FRANCINE	REGI CLERK	125
HEC	789012345	GOLF,GIUSEPPE	REGI CLERK	48
HEC	478075386	LARSON,LYNN	REGI CLERK	47

Average Number of Days In Process: 181.7  
Subtotal of Records Assigned By CR: 29

Total Number of Records In Process: 29  
Total Average Number of Days In Process: 181.7

\*\*\*End of Report\*\*\*



## Purple Heart Audit Report (Management Report)

The Purple Heart Audit Report provides a listing of all Purple Heart processing-related activity associated with specific veteran. This is a Management report and requires the AYCEPH PH SECURITY KEY.

1. From the Purple Heart Management Reports menu, select Purple Heart Audit Report.

```
1      Purple Heart Audit Report
2      PH Status Report
3      PH Determination Detailed Report
4      All PH Summary Report
5      PH Pending/In Process Records Details
6      Purple Heart Letter Generation Report
7      Purple Heart Priority Group Changes Report
8      Purple Heart Aging Report
```

Select Purple Heart Management Reports Option: **1 Purple Heart Audit Report**

2. At the Select PH REGISTRY SSN: prompt, type in the social security number of the veteran you want to generate the audit report for and press <Enter>.
3. At the DEVICE: HOME// prompt, press <Enter> to display the report on the screen, or type in the name of a different output device (such as a printer) and press <Enter>. See Displaying and Printing Reports for additional information.

DEVICE: HOME//

## Sample Purple Heart Audit Report (Management Report)

Select PH REGISTRY SSN: 123456789

```
SSN: 123456789                      LAST NAME: JONES
FIRST NAME: ROBERT                   MASTER ID: 123456789
PH INDICATOR: YES
  Changed from "NO" on Jan 10, 2001@13:18:03 by User #283 (AYCEPH PURPLE
HEART PROCESS Option)
  Changed from "YES" on Jan 10, 2001@13:17:35 by User #283 (AYCEPH PURPLE
HEART PROCESS Option)
  Created on Jan 09, 2001@15:32:42 by User #283 (AYCEPH PURPLE HEART LOGIN
Option)
PH STATUS: CONFIRMED
  Changed from "IN PROCESS" on Jan 30, 2001@13:18:55 by User #283 (AYCEPH
PURPLE HEART LOGIN Option)
  Changed from "CONFIRMED" on Jan 17, 2001@14:41:04 by User #283 (AYCEPH
PURPLE HEART PROCESS Option)
  Changed from "IN PROCESS" on Jan 17, 2001@14:39:22 by User #283 (AYCEPH
PURPLE HEART PROCESS Option)
  Created on Jan 10, 2001@13:18:04 by User #283 (AYCEPH PURPLE HEART PROCESS
Option)
  Created on Jan 09, 2001@15:32:50 by User #283 (AYCEPH PURPLE HEART LOGIN
Option)
CR ASSIGNED: HECWORKER,CONTREP      UPDATE USER: HECWORKER,CONTREP
UPDATE DT/TM: JAN 30,2001@13:18:55  PH STATUS UPDATE DATE: JAN 30,2001
PH DOCUMENT TYPE: MILITARY ORDERS OF AWARD
PH DATA SOURCE: VETERAN            DATE DOC RECEIVED: DEC 31,2000
DATE DOC LOGGED IN: JAN 9,2001@15:32:22
LOGGED IN USER: HECWORKER,CONTREP  DOCUMENT ACCEPTABLE?: YES
```

## All Purple Heart Summary Report (Management Report)

The Purple Heart Summary Report provides a listing of each site with Purple Heart veterans and the number of veterans within each Purple Heart processing-category. This is a Management report and requires the AYCEPH PH SECURITY KEY.

1. From the Purple Heart Management Reports menu, select All PH Summary Report.

- 1 Purple Heart Audit Report
- 2 PH Status Report
- 3 PH Determination Detailed Report
- 4 All PH Summary Report
- 5 PH Pending/In Process Records Details
- 6 Purple Heart Letter Generation Report
- 7 Purple Heart Priority Group Changes Report
- 8 Purple Heart Aging Report

Select Purple Heart Management Reports Option: **4 All PH Summary Report**

2. At the BY SITE: ALL SITES// prompt, do one of the following:

- To display all Purple Heart summaries for all sites, press **<Enter>**.
- To display Purple Heart summaries for one or more specific sites, enter the institution name, station number, or official VA name for the site. Add additional sites at the EXIT// prompt or press **<Enter>** to continue.

BY SITE: ALL SITES// 437GD MINOT CBOC 437GD

BY SITE: EXIT//

3. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See Displaying and Printing Reports for additional information.

### Sample All PH Summary Report

ALL PH Summary Report (As of JAN 11, 2001)					PAGE: 1
Site Number:	Pending	In-Proc	PH-Confirmed	PH-No	
463	2	1	10	3	
436GF	0	5	2	7	
436GI	5	4	2	9	
437GD	1	1	5	1	
HEC	1	2	19	10	
Total:	9	13	38	30	

## PH Pending/In Process Records Details (Management Report)

The PH Pending/In Process Records Details Report provides a by-site listing of veterans in either Pending or In-Process status. Report information includes the site number, veteran's social security number, veteran's name, and the date the veteran was placed in his/her current Purple Heart status. This is a Management report and requires the AYCEPH PH SECURITY KEY. To run the PH Pending/In Process Records Details report...

1. From the Purple Heart Management Reports menu, select PH Pending/In Process Records Details.

```
2      PH Status Report
3      PH Determination Detailed Report
4      All PH Summary Report
5      PH Pending/In Process Records Details
6      Purple Heart Letter Generation Report
7      Purple Heart Priority Group Changes Report
8      Purple Heart Aging Report
```

Select Purple Heart Management Reports Option: **5 PH Pending/In Process Records Details**

2. At the BY SITE: ALL SITES// prompt, do one of the following:

- To display all Purple Heart Pending/In Process records for all sites, press **<Enter>**.
- To display Purple Heart Pending/In Process records for one or more specific sites, enter the institution name, station number, or official VA name for the site. Add additional sites at the EXIT// prompt or press **<Enter>** to continue.

```
BY SITE: ALL SITES// 437GD  MINOT                      CBOC          437GD
```

```
BY SITE: EXIT//
```

3. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See Displaying and Printing Reports for additional information.

## Sample Purple Heart Pending/In Process Records Details Report

PH Pending/In-Process Records Details  
(As of JAN 11, 2001)

PAGE: 1

Site Number:	SSN	Veteran's Name	Date Entered into Pending
--------------	-----	----------------	---------------------------

463 Subtotal Pending: 0

437GD Subtotal Pending: 0

HEC	123456789	ALPHA, ADAM	Dec 28, 2000
-----	-----------	-------------	--------------

HEC Subtotal Pending: 1

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PH Pending/In-Process Records Details  
(As of JAN 11, 2001)

PAGE: 2

Site Number:	SSN	Veteran's Name	Date Entered into In-Process
--------------	-----	----------------	------------------------------

463	234567890	BRAVO, BETTY	Dec 20, 2000
-----	-----------	--------------	--------------

463 Subtotal In-Process: 1

437GD	345678901	CHARLIE, CURTIS	Dec 12, 2000
-------	-----------	-----------------	--------------

437GD Subtotal In-Process: 1

HEC	456789012	DELTA, DANIEL D	Dec 01, 2000
HEC	567890123	ECHO, EDDIE	Nov 20, 2000
HEC	678901234	FOXTROT, FRANCINE	Nov 15, 2000
HEC	789012345	GOLF, GIUSEPPE	Dec 15, 2000

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PH Pending/In-Process Records Details  
(As of JAN 11, 2001)

PAGE: 3

Site Number:	SSN	Veteran's Name	Date Entered into In-Process
--------------	-----	----------------	------------------------------

HEC	890123456	GOLF, GIUSEPPE	Jan 08, 2001
HEC	901234567	HOTEL, HELEN	Jan 09, 2001
HEC	012345678	INDIA, ISAAC	Jan 09, 2001
HEC	098765432	JULIET, JUANITA	Dec 06, 2000
HEC	987654321	KILO, KIRK	Jan 09, 2001
HEC	876543210	LIMA, LYNDA	Dec 06, 2000
HEC	765432109	MIKE, MARYANNE	Dec 22, 2000

HEC Subtotal In-Process: 11

Total Records Pending and In-Process: 14

## Purple Heart Priority Group Changes Summary Report (Management Report)

The summary version of the Purple Heart Priority Group Changes report provides a by-previous-priority-group list of the number of veterans who have changed to Priority Group 3. This is a Management report and requires the AYCEPH PH SECURITY KEY. To run the Purple Heart Priority Group Changes Summary report...

1. From the Purple Heart Management Reports menu, select Purple Heart Letter Generation Report.

```
1      Purple Heart Audit Report
2      PH Status Report
3      PH Determination Detailed Report
4      All PH Summary Report
5      PH Pending/In Process Records Details
6      Purple Heart Letter Generation Report
7      Purple Heart Priority Group Changes Report
8      Purple Heart Aging Report
```

Select Purple Heart Management Reports Option: **7 Purple Heart Priority Group Changes Report**

2. At the Select 'S'ummary or 'D'etailed Report: S// prompt, press <Enter> to accept the default.

Select 'S'ummary or 'D'etailed Report: S// **S Summary**

3. At the Start Date: prompt, enter a date that will begin the range of Purple Heart priority group changes to be reported on.

Enter Date Range for Report  
Start Date: 120100 (DEC 01, 2000)

4. At the End Date: T// prompt, enter a date that will end the range of Purple Heart priority group changes to be reported on.

End Date: T// (JAN 12, 2001)

5. At the Select Previous Priority Group: ALL// prompt, do one of the following:
  - To include all previous priority groups, press **<Enter>** to accept the default (ALL).  
     Select Previous Priority Group: ALL//
  - To specify which priority groups to include, type in the priority group number and press **<Enter>**. Valid options are: 4, 5, 6, 7a, and 7c.  
     Select Previous Priority Group: ALL// 4

At the Another Priority Group: prompt, type in another priority group number. Repeat this process to add additional priority groups.

Select Previous Priority Group: ALL// 4  
 Another Priority Group: 7c

When all the priority groups you want to include have been added to the report, press **<Enter>** at a blank Another Priority Group: prompt.
6. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See Displaying and Printing Reports for additional information.

### Sample Purple Heart Priority Change Summary Report

PAGE: 1

CHANGE IN PREVIOUS ENROLLMENT PRIORITY TO PRIORITY GROUP 3  
 DUE TO PURPLE HEART STATUS (SUMMARY REPORT)  
 12/01/00 - 01/12/01

Previous Enrollment Priority Group 5:	7
Previous Enrollment Priority Group 7a:	1
Previous Enrollment Priority Group 7c:	5
Total Records Changed from Previous Lower Enrollment Priority Group to Priority Group 3:	13

## Purple Heart Priority Group Changes Detail Report (Management Report)

The detail version of the Purple Heart Priority Group Changes report provides a list of veterans who have changed from some other priority group to priority group 3 due to their confirmed receipt of the Purple Heart. Information provided includes the previous priority group, preferred facility site number, veteran's name and social security number, and the date their Purple Heart was confirmed. This is a Management report and requires the AYCEPH PH SECURITY KEY. To run the Purple Heart Priority Group Changes Detail report...

1. From the Purple Heart Management Reports menu, select Purple Heart Letter Generation Report.

```
1      Purple Heart Audit Report
2      PH Status Report
3      PH Determination Detailed Report
4      All PH Summary Report
5      PH Pending/In Process Records Details
6      Purple Heart Letter Generation Report
7      Purple Heart Priority Group Changes Report
8      Purple Heart Aging Report
```

Select Purple Heart Management Reports Option: **7 Purple Heart Priority Group Changes Report**

2. At the Select 'S'ummary or 'D'etailed Report: S// prompt, type D and press <Enter>.

Select 'S'ummary or 'D'etailed Report: S// **D Detailed**

3. At the Start Date: prompt, enter a date that will begin the range of Purple Heart priority group changes to be reported on.

Enter Date Range for Report  
Start Date: 120100 (DEC 01, 2000)

4. At the End Date: T// prompt, enter a date that will end the range of Purple Heart group changes to be reported on.

End Date: T// (JAN 12, 2001)

5. At the Select Previous Priority Group: ALL// prompt, do one of the following:

- To include all previous priority groups, press **<Enter>** to accept the default (ALL).

Select Previous Priority Group: ALL// **<Enter>**

- To specify which priority groups to include, type in the priority group number and press **<Enter>**. Valid options are: 4, 5, 6, 7a, and 7c.

Select Previous Priority Group: ALL// **4 <Enter>**

At the Another Priority Group: prompt, type in another priority group number. Repeat this process to add priority groups.

Select Previous Priority Group: ALL// **4**  
Another Priority Group: **7c <Enter>**

When all the priority groups you want to include have been added to the report, press **<Enter>** at a blank Another Priority Group: prompt.

6. At the Select Preferred Facility Site #: ALL// prompt, do one of the following:

- To include all sites, press **<Enter>** to accept the default (ALL).

Select Previous Priority Group: ALL// **<Enter>**

- To select one or more specific sites to be included in the report, type in a preferred facility number and press **<Enter>**. If necessary, select the appropriate site from the list.

Select Preferred Facility Site #: ALL// **555**

1	555	DES MOINES, IA	555
2	555	DES MOINES, IA	555
3	555	DES MOINES, IA	555
4	555A4	KNOXVILLE, IA	555A4
CHOOSE 1-4:	1	DES MOINES, IA	555

At the Another Preferred Facility Site #: prompt, type in another site number. Repeat this process to add preferred sites.

Another Preferred Facility Site #:

When all the preferred sites you want to include have been added to the report, press **<Enter>** at a blank Another Preferred Facility Site #: prompt.

7. At the DEVICE: HOME// prompt, press **<Enter>** to display the report on the screen, or type in the name of a different output device (such as a printer) and press **<Enter>**. See Displaying and Printing Reports for additional information.



## Sample Purple Heart Priority Group Changes Detail Report

PAGE: 1

CHANGE IN PREVIOUS ENROLLMENT PRIORITY TO PRIORITY GROUP 3  
DUE TO PURPLE HEART STATUS (DETAILED REPORT)  
12/01/00 - 01/12/01

Previous Enrollment Priority Group 5

Pref. Fac.	Site #	SSN	Veteran's Name	Date PH Confirmed
	329	123-45-6789	ALPHA, ADAM	12/06/00

329 Subtotal: 1

527	234-56-7890	BRAVO, BETTY	12/29/00
-----	-------------	--------------	----------

527 Subtotal: 1

553	345-67-8901	CHARLIE, CURTIS	01/02/01
-----	-------------	-----------------	----------

553 Subtotal: 1

632	456-78-9012	DELTA, DANIEL D	01/11/01
-----	-------------	-----------------	----------

.  
. .  
.

PAGE: 4

CHANGE IN PREVIOUS ENROLLMENT PRIORITY TO PRIORITY GROUP 3  
DUE TO PURPLE HEART STATUS (DETAILED REPORT)  
12/01/00 - 01/12/01

607	789-01-2345	HOTEL, HELEN	12/28/00
-----	-------------	--------------	----------

607 Subtotal: 1

676	890-12-3456	INDIA, ISAAC	01/09/01
-----	-------------	--------------	----------

676 Subtotal: 1

Total Records Changed from 7c to 3: 5

--- <PAGE BREAK>-----

PAGE: 5

CHANGE IN PREVIOUS ENROLLMENT PRIORITY TO PRIORITY GROUP 3  
DUE TO PURPLE HEART STATUS (DETAILED REPORT)  
12/01/00 - 01/12/01

Total Records Changed from Previous Lower  
Enrollment Priority Groups to Priority Group 3: 13

## ***Purple Heart Maintenance Options***

### **Add a New Document to the PH Document Type List**

Note: This option is only available to users holding the AYCEPH PH FILE MAINTENANCE key.

If a new document type is judged to be acceptable proof of a Purple Heart award, the document must be added to the PH Document Type list. To add a new document to the PH Document Type list...

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

```
    E L I G I B I L I T Y & E N R O L L M E N T
          - M E N U -
```

```
1      Current Workload ...
2      Inquiries/Miscellaneous ...
3      Reports ...
4      HINQ User Menu (Version 4.0) ...
5      DCD VIVA Master Menu ...
6      Service Center Menu ...
7      Query Site for data update
8      Delete Site-Conducted Primary Test
9      Reopen Primary Test
10     Purple Heart Processes ...
```

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Purple Heart Processing

```
1      Purple Heart Login
2      Purple Heart Processing
3      Purple Heart File Maintenance ...
4      Change PH contact rep
```

Select Purple Heart Processes Option: **3 Purple Heart File Maintenance**

3. At the Select Purple Heart File Maintenance Option: prompt, select PH Acceptable Document Types.

```
1      PH Acceptable Document Types
2      PH Acceptable Data Sources
```

Select Purple Heart File Maintenance Option: **1 PH Acceptable Document Types**

4. At the Select PH DOCUMENT TYPE: prompt, type in the name of the new document and press **<Enter>**.

Select PH DOCUMENT TYPE: Added PH Document

5. At the Are you adding ' Added PH Document' as a new PH DOCUMENT TYPE (the nTH)? No// prompt, type Y and press **<Enter>**.

```
Are you adding 'Added PH Document' as a new PH DOCUMENT TYPE (the 12TH)? No//
Y
(Yes)
```

6. At the DOCUMENT TYPE: Added PH Document // prompt, press **<Enter>**.

DOCUMENT TYPE: Added PH Document//

7. At the ACTIVE?: prompt, type Y and press **<Enter>**.

ACTIVE?: Y YES

## Remove a Document From the PH Document Type List

Note: This option is only available to users holding the AYCEPH PH FILE MAINTENANCE key.

If a document currently in the PH Document Type list is no longer considered valid proof of a Purple Heart award, it must be removed from the list. To remove a document type from the PH Document Type list...

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

- 1 Current Workload ...
- 2 Inquiries/Miscellaneous ...
- 3 Reports ...
- 4 HINQ User Menu (Version 4.0) ...
- 5 DCD VIVA Master Menu ...
- 6 Service Center Menu ...
- 7 Query Site for data update
- 8 Delete Site-Conducted Primary Test
- 9 Reopen Primary Test
- 10 Purple Heart Processes ...

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Purple Heart File Maintenance.

- 1 Purple Heart Login
- 2 Purple Heart Processing
- 3 Purple Heart File Maintenance ...
- 4 Change PH contact rep

Select Purple Heart Processes Option: **3 Purple Heart File Maintenance**

3. At the Select Purple Heart File Maintenance Option: prompt, select PH Acceptable Document Types.

- 1 PH Acceptable Document Types
- 2 PH Acceptable Data Sources

Select Purple Heart File Maintenance Option: **1 PH Acceptable Document Types**

4. At the Select PH DOCUMENT TYPE: prompt, type in the name of the document type to be removed from the list and press **<Enter>**.

Select PH DOCUMENT TYPE: REMOVE PH DOCUMENT

5. At the DOCUMENT TYPE: REMOVE PH DOCUMENT // prompt, press **<Enter>**.

DOCUMENT TYPE: REMOVE PH DOCUMENT//

6. At the ACTIVE?: prompt, type N and press **<Enter>**.

ACTIVE?: N NO

## Add a Data Source to the PH Data Source List

Note: This option is only available to users holding the AYCEPH PH FILE MAINTENANCE key.

To add a new valid source of Purple Heart documentation to the PH Data Source list...

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

- 1 Current Workload ...
- 2 Inquiries/Miscellaneous ...
- 3 Reports ...
- 4 HINQ User Menu (Version 4.0) ...
- 5 DCD VIVA Master Menu ...
- 6 Service Center Menu ...
- 7 Query Site for data update
- 8 Delete Site-Conducted Primary Test
- 9 Reopen Primary Test
- 10 Purple Heart Processes ...

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Purple Heart File Maintenance.

- 1 Purple Heart Login
- 2 Purple Heart Processing
- 3 Purple Heart File Maintenance ...
- 4 Change PH contact rep

Select Purple Heart Processes Option: **3 Purple Heart File Maintenance**

3. At the Select Purple Heart File Maintenance Option: prompt, select PH Acceptable Data Sources.

- 1 PH Acceptable Document Types
- 2 PH Acceptable Data Sources

Select Purple Heart File Maintenance Option: **2 PH Acceptable Data Sources**

4. At the Select PH DATA SOURCE: prompt, type in the name of the new data source and press <Enter>.

Select PH DATA SOURCE: NEW DATA SOURCE

5. At the Are you adding 'NEW DATA SOURCE' as a new PH DATA SOURCE (the nTH)? No// prompt, type Y and press <Enter>.

Are you adding 'NEW DATA SOURCE' as a new PH DATA SOURCE (the nTH)? No// y  
(Yes)

6. At the DATA SOURCE: NEW DATA SOURCE// prompt, press <Enter>.

DATA SOURCE: NEW DATA SOURCE//

7. At the ACTIVE?: prompt, type Y and press <Enter>.

ACTIVE?: Y YES

## Remove a Data Source from the PH Data Source List

Note: This option is only available to users holding the AYCEPH PH FILE MAINTENANCE key.

To remove a source of Purple Heart documentation to the PH Data Source list...

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

- 1 Current Workload ...
- 2 Inquiries/Miscellaneous ...
- 3 Reports ...
- 4 HINQ User Menu (Version 4.0) ...
- 5 DCD VIVA Master Menu ...
- 6 Service Center Menu ...
- 7 Query Site for data update
- 8 Delete Site-Conducted Primary Test
- 9 Reopen Primary Test
- 10 Purple Heart Processes ...

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Purple Heart File Maintenance.

- 1 Purple Heart Login
- 2 Purple Heart Processing
- 3 Purple Heart File Maintenance ...
- 4 Change PH contact rep

Select Purple Heart Processes Option: **3 Purple Heart File Maintenance**

3. At the Select Purple Heart File Maintenance Option: prompt, select PH Acceptable Data Sources.

- 1 PH Acceptable Document Types
- 2 PH Acceptable Data Sources

Select Purple Heart File Maintenance Option: **2 PH Acceptable Data Sources**

4. At the Select PH DATA SOURCE: prompt, type in the name of the data source you want to remove and press <Enter>.

Select PH DATA SOURCE: REMOVE DATA SOURCE

5. At the DATA SOURCE: REMOVE DATA SOURCE// prompt, press <Enter>.

DATA SOURCE: REMOVE DATA SOURCE//

6. At the ACTIVE?: prompt, type N and press <Enter>.

ACTIVE?: N NO

## Change Contact Representative Assignments

Note: This option is only available to users holding the AYCEPH PH SECURITY key.

Use the following procedure if a veteran's currently assigned contact representative must be changed for any reason.

1. From the DCD Contact Representative Menu, select Purple Heart Processes.

E L I G I B I L I T Y & E N R O L L M E N T

- M E N U -

- 1 Current Workload ...
- 2 Inquiries/Miscellaneous ...
- 3 Reports ...
- 4 HINQ User Menu (Version 4.0) ...
- 5 DCD VIVA Master Menu ...
- 6 Service Center Menu ...
- 7 Query Site for data update
- 8 Delete Site-Conducted Primary Test
- 9 Reopen Primary Test
- 10 Purple Heart Processes ...

Select DCD Contact Representative Menu Option: **10 Purple Heart Processes**

2. From the Purple Heart Processes Menu, select Change PH contact rep.

- 1 Purple Heart Login
- 2 Purple Heart Processing
- 3 Purple Heart File Maintenance ...
- 4 Change PH contact rep

Select Purple Heart Processes Option: **4 Change PH contact rep**

3. At the SELECT PH REGISTRY SSN: prompt, do one of the following:

- If known, type in the social security number of the veteran whose contact representative you want to change and press <Enter>.

```
SELECT PH REGISTRY SSN:123456789
```

If necessary, select the appropriate veteran from the list of names provided.

```
SELECT PH REGISTRY SSN:123456789
1  123456789      ALPHA,ADAM
2  123456789      BRAVO,BETTY
3  123456789      CHARLIE,CURTIS
4  123456789      DELTA,DANIEL
5  123456789      ECHO,EDDIE
```

Press <RETURN> to see more, '^' to exit this list, OR  
CHOOSE 1-5:

- If the social security number is not available, enter the veteran's name (lastname,firstname) and, if necessary, select the appropriate veteran from the list.

```
SELECT PH REGISTRY SSN:JONES,ROBERT
1  JONES,ROBERT  123456789      JONES,ROBERT
2  JONES,ROBERT  234567890      JONES,ROBERT
3  JONES,ROBERT  345678901      JONES,ROBERT
4  JONES,ROBERT  456789012      JONES,ROBERT
5  JONES,ROBERT  567890123      JONES,ROBERT
```

Press <RETURN> to see more, '^' to exit this list, OR  
CHOOSE 1-5:

The veteran's full name and currently assigned contact representative are displayed.

```
Select PH REGISTRY SSN: 345678901  JONES,ROBERT
CR ASSIGNED: HECWORKER,CONTACTREP//
```

4. At the CR ASSIGNED: LASTNAME,FIRSTNAME// prompt, type in the name of a different contact representative (LASTNAME,FIRSTNAME) and press <Enter>. To see a list of available contact representatives, type ? and press <Enter>.

```
Choose from:
24      ASPARAGUS,ANNETTE A
62      BROCCOLI,BRUCE
66      CAULIFLOWER,CARA
77      DAIKON,DARREN
180     EARLYGIRL,ELEANOR
286     FREESTONE,FARUK
389     GARDENCRESS,GALLATEA
```

```
CR ASSIGNED: HECWORKER,CONTACTREP// FREESTONE,FARUK    LLA    002    CASE
WORKER
```

```
Select PH REGISTRY SSN:
```

# Glossary

## Acronyms

Acronym	Definition
<b>AAC</b>	Austin Automation Center:
<b>CR</b>	Contact Representative
<b>DCD</b>	Data Collection Division
<b>DoD</b>	Department of Defense
<b>EGT</b>	Enrollment Group Threshold
<b>HEC</b>	Health Eligibility Center
<b>HINQ</b>	Hospital Inquiry
<b>HL7</b>	Health Level Seven
<b>IEN</b>	Internal entry number. This is the numeric subscript beneath a file's global root under which all of the data for a given VA FileMan file entry is stored.
<b>IRA</b>	Initial Request Analysis
<b>IVM</b>	Income Verification Match
<b>LTR</b>	Letter
<b>MVR</b>	Master Veteran Record
<b>NED</b>	National Enrollment Database
<b>NPCD</b>	National Patient Care Database
<b>OPF</b>	Office of Policy and Forecasting
<b>OPP</b>	Office of Policy and Planning
<b>PDX</b>	Patient Data Exchange
<b>PH</b>	Purple Heart
<b>PIMS</b>	Patient Information Management System
<b>PL</b>	Public Law
<b>SDD</b>	Software Design Document
<b>SD&amp;D</b>	System Design and Development. The successor to Technical Services.
<b>SLA</b>	Service Level Agreement (between HEC & AAC mail center)
<b>SRS</b>	Software Requirements Specification
<b>SSN</b>	Social Security Number
<b>TS</b>	Technical Services
<b>USPS</b>	United States Postal Service
<b>VA</b>	The Department of Veteran Affairs
<b>VAMC</b>	Veterans Affairs Medical Center
<b>VBA</b>	Veterans Benefits Administration
<b>VHA</b>	Veterans Health Administration
<b>VISN</b>	Veteran Integrated Service Networks
<b>VistA</b>	Veterans Health Information System and Technology Architecture. Both the HEC and VAMC systems are a part of VISTA.
<b>VIVA</b>	Veterans Information and Verification Access program



# Appendices

## ***PH Letter 630A Unacceptable Purple Heart Documentation***

Dear \_\_\_\_\_,

Thank you for providing documentation in support of your claim of having received a Purple Heart Medal. Unfortunately, the documentation you provided is not sufficient for us to make a determination regarding your receipt of the medal; therefore, we are requesting additional documentation from you.

If you are in Priority Group 4, 5, 6, or 7 and provide us with sufficient documentation to show receipt of a Purple Heart award, you will be placed in Priority Group 3. Documentation to support your claim includes a copy of your discharge or separation papers from the military (DD 214) or other military service records and orders indicating your receipt of the Purple Heart Medal. Please note that a certificate of award, in and of itself, will not suffice for verification purposes without the submission of one of these documents. If you do not have a copy of the necessary documentation, please complete a Standard Form 180 Request Pertaining to Military Records. This form is available at VA offices or at the following web site, <http://www.nara.gov/regional/mprsfl180.html>.

Please provide your supporting documentation to your nearest VA health care facility or mail a copy to VA's Health Eligibility Center, 1644 Tullie Circle, Atlanta, GA 30329. If you prefer, you may fax the documentation to the Health Eligibility Center at 404-235-1355.

Since we began the enrollment program in October 1998, we have been able to enroll all eligible veterans who have applied for VA health care. No changes in enrollment policy are being planned; however, if federal funding for veterans' health care decreases in the future, VA might not be able to enroll all veterans. Your enrollment will be reviewed and renewed each year depending upon your priority group and available funds. You will be notified of any changes in your enrollment status.

VA Form 4107, Notice of Procedural and Appellate Rights is enclosed to assist you if necessary. If you disagree with our decision, you or your representative may complete a Notice of Disagreement and return it to the Enrollment Coordinator at your local VA health care facility.

Should you have any questions regarding this matter please contact the VA Health Benefits Service Center for assistance at the toll-free number, 1-877-222-VETS (1-877-222-8387).

Sincerely,

Frances M. Murphy, M.D., M.P.H.  
Acting Assistant Deputy Under Secretary for Health

Enclosure

## ***PH Letter 630B Follow up Unacceptable PH Documentation***

Dear \_\_\_\_\_,

Thank you for the additional documentation you provided to support your claim of having received a Purple Heart Medal. Unfortunately, this additional documentation is still not sufficient for us to make a determination regarding your receipt of the medal. We are therefore unable to change your enrollment priority for VA health care benefits at this time.

If you are in Priority Group 4, 5, 6, or 7 and provide us with sufficient documentation to show receipt of a Purple Heart award, you will be placed in Priority Group 3. Documentation to support your claim includes a copy of your discharge or separation papers from the military (DD 214) or other military service records and orders indicating your receipt of the Purple Heart Medal. Please note that a certificate of award, in and of itself, will not suffice for verification purposes without the submission of one of these documents. If you do not have a copy of the necessary documentation, please complete a Standard Form 180 Request Pertaining to Military Records. This form is available at VA offices or at the following web site, <http://www.nara.gov/regional/mprs180.html>.

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VA Form 4107, Notice of Procedural and Appellate Rights is enclosed to assist you if necessary. If you disagree with our decision, you or your representative may complete a Notice of Disagreement and return it to the Enrollment Coordinator at your local VA health care facility.

We regret we cannot provide a more positive reply. If you have any questions regarding this matter please contact the VA Health Benefits Service Center for assistance at the toll-free number, 1-877-222-VETS (1-877-222-8387).

Sincerely,

Frances M. Murphy, M.D., M.P.H.  
Acting Assistant Deputy Under Secretary for Health

Enclosure

## ***PH Letter 630C Notification of PH Denial***

Dear \_\_\_\_\_,

As of this date we have not received the necessary documentation to support your claim of having received a Purple Heart Medal. If you are in Priority Group 4, 5, 6 or 7, we are therefore unable to change your enrollment priority group to a Priority Group 3.

If you are in Priority Group 4, 5, 6, or 7 and provide us with sufficient documentation to show receipt of a Purple Heart award, you will be placed in Priority Group 3. Documentation to support your claim includes a copy of your discharge or separation papers from the military (DD 214) or other military service records and orders indicating your receipt of the Purple Heart Medal. Please note that a certificate of award, in and of itself, will not suffice for verification purposes without the submission of one of these documents. If you do not have a copy of the necessary documentation, please complete a Standard Form 180 Request Pertaining to Military Records. This form is available at VA offices or at the following web site, <http://www.nara.gov/regional/mprs180.html>.

Please provide your supporting documentation to your nearest VA health care facility or mail a copy to VA's Health Eligibility Center, 1644 Tullie Circle, Atlanta, GA 30329. If you prefer, you may fax the documentation to the Health Eligibility Center at 404-235-1355.

Since we began the enrollment program in October 1998, we have been able to enroll all eligible veterans who have applied for VA health care. No changes in enrollment policy are being planned; however, if federal funding for veterans' health care decreases in the future, VA might not be able to enroll all veterans. Your enrollment will be reviewed and renewed each year depending upon your priority group and available funds. You will be notified of any changes in your enrollment status.

VA Form 4107, Notice of Procedural and Appellate Rights is enclosed to assist you if necessary. If you disagree with our decision, you or your representative may complete a Notice of Disagreement and return it to the Enrollment Coordinator at your local VA health care facility.

We regret we cannot provide a more positive reply. If you have any questions regarding this matter please contact the VA Health Benefits Service Center for assistance at the toll-free number, 1-877-222-VETS (1-877-222-8387).

Sincerely,

Frances M. Murphy, M.D., M.P.H.  
Acting Assistant Deputy Under Secretary for Health

Enclosure

# Index

- All Purple Heart Summary Report, 32
- Contact Representative (CR)
  - changing assignments, 45
- Data Source
  - adding to list, 43
  - removing from list, 44
- Data Source List
  - adding items, 43
- Document Type
  - adding to list, 40
  - removing from list, 42
- Document Type List
  - adding items, 40
- Documentation
  - Purple Heart, 5, 7
- Enrollment Priority group, 1
- Income Verification Match, 2
- Information Resource Management, ii
- Maintenance Options
  - purple heart, 40
- Management Reports
  - accessing, 11
  - all purple heart summary, 32
  - purple heart audit report, 30
  - purple heart pending/in-process report, 33
  - purple heart priority group changes detail report, 37
  - purple heart priority group changes summary, 35
- Patient Information Management System, 2
- PH Determination Detailed Report, 17
- PH Pending/In Process Records Details, 33
- Purple Heart Aging Report
  - detail, 28
  - summary, 25
- Purple Heart Audit Report, 30
- Purple Heart Letter Generation Report
  - detail, 22
  - summary, 19
- Purple Heart Priority Group Changes Report
  - detail, 37
  - summary, 35
- Purple Heart Registry, 3, 5, 7, 8
- Purple Heart Status Report, 15
- Reports
  - all purple heart summary, 32
  - audit report, 30
  - displaying and printing, 13
  - displaying on screen, 13
  - printing, 14
  - purple heart aging, 28
  - purple heart aging summary, 25
  - purple heart determination, 17
  - purple heart letter generation, 19, 22
  - purple heart pending/in-process report, 33
  - purple heart priority group changes, 35, 37
  - purple heart status report, 15
- Security key, 11
- User Reports
  - accessing, 10
  - purple heart aging detail report, 28
  - purple heart aging summary report, 25
  - purple heart determination detailed report, 17
  - purple heart letter generation detail report, 22
  - purple heart letter generation summary report, 19
  - purple heart status report, 15
- Veterans Identification and Verification Access.
  - See VIVA
- Veterans' Millennium Health Care Act, 1
- VIVA, 3